CAC ENABLED WEB SITES

Various .gov and .mil sites are accessible from out side the DOD network such as:

CAMO

CFMS-C Production URLs

CMPRO

Command Financial Management System

Commander, Navy Region Japan

CNIC G2 - CNRJ Team Site

CPARS

DADMS

DCPDS

Defense Travel System (DTS)

DoD Global Directory Service

DON Tracker

ESAMS

FM Online

G2—N8 GPC

Multi-Host Internet Access Portal

MyPay

NAVITAS

SLDCADA

TWMS

WAWF

ONE-Net Enterprise Service Desk Far East
Local: 046-816-3883 I DSN: 315-243-3883
Email (NIPR): ServiceDesk@fe.navy.mil
https://servicedesk.fe.navy.mil

- Verify OWA account and server access issues.
- Support provided for ONE-Net computers only.

N6

CFAY	BLDG C-2 Rm 101	243-8301
NAFA	BLDG 1524	264-3109
NAFM	BLDG 980 Rm 241	226-2085
CFAS	BLDG 200 Rm 225	252-2606
CFAO	BLDG 3554 Rm 235	634-6856
NSFDG	BLDG 136 Rm 111	370-4124
SAC	BLDG7-4, 2nd deck	421-2371
CNRJ	BLDG C5 Rm 121	243-6662

Quick Reference Guide

ONE-Net Outlook Web App (OWA) allows access to your ONE-Net email and calendars.

NOTE: OWA provides access ONLY to their ONE-Net mailbox. It does NOT grant access to the user's PST files on work computer or ONE-Net Home or share drive.

Prerequisites

- Have a personal computer with internet connection
- Have antivirus software installed and up to date
- Have personal computers updated with the latest Windows/MAC OS patches
- Complete OWA Remote Access Form
- Have a common access card (CAC)
- Have a smart card reader
- Internet Explorer v11

NOTE: Internet Explorer v11 provides the most functionality; other browsers may have limited functionality.

**As heavy OWA use is expected, users should connect periodically to stay updated, but disconnect afterward to facilitate access for other remote users.

24 Mar 2020

Sign on to OWA Email

1. Insert your CAC into the CAC reader.

2. Open your Internet Explorer browser.

3. In the *Address* field, type the OWA uniform re-source locator (URL). Refer to Outlook Web App (OWA) links.

4. Press **Enter**.

    Primary   https://mail.fe.navy.mil

    Alternate   https://mail.eu.navy.mil

    Alternate   https://mail.me.navy.mil

5. Review the USG Warning and Consent Banner. Click **OK, Proceed To Application**.

6. In the *Windows Security* dialog window select the DOD EMAIL certificate and click **OK**

NOTE: You may need to click **More choices** to view your DOD EMAIL certificate.

7. When prompted, type your CAC personal identifica-tion number (PIN) and click **OK**. Once connected, your mailbox will appear.

End Your Email Session

To securely log off OWA and end your email session, perform the following steps:

1. Close all emails.

2. In the *OWA* window, click **Sign Out** to terminate your OWA session.

3. Close your browser.

Troubleshooting

If you experience connection errors using OWA with Inter-net Explorer:

-In the browser, Click TOOLS, click INTERNET OPTIONS, se-lect the CONTENT tab, and click the CLEAR SSL SLATE button.

-Restart your browser then re-establish the connection to the OWA site.

Enable encryption via OWA—Add the S/MIME Control in OWA

1. Launch Internet Explorer 11 (IE11) browser. Note: S/MIME is only compatible with IE 11.
2. Sign in to OWA.
3. Create a "New mail".
4. Click "… " and then "Show message options..."
5. Select "Digitally sign this message (S/MIME)"
6. If you receive an error "You can't sign or encrypt this message until you install the S/MIME control. To install S/MIME, select click here." - Click "click here"
7. You will receive a download prompt "Do you want to run or save owasmime.msi from mail.fe.navy.mil?" - Click the "Run".
8. Complete. You will now be able to encrypt and decrypt emails.

FAQs

How do I securely transfer large files (8 GB max)?

- Use DoD Secure Access File Exchange Service, (DoD SAFE) https://safe.apps.mil

Where do I obtain a card reader?

- Refer to you Department for card reader issuance or

- Purchase your own personal card reader from NEX or Amazon

General Use

A. User must observe all policies and procedures governing the secure operation and authorized use of DON IT.

B. Users must protect DoD/DoN Information and IT to prevent unauthorized access.

C. Properly protect ALL Personally Identifiable Infor-mation (PII) and Protected health Information (PHI) data.

NOTE:

A. A CAC reader and/or devices that have been used on a personal computer may NOT be brought back to work nor used to connect to a DoD Com-puter/Device.

B. Using personal e-mail and other commercial ser-vices (e.g. Zoom, WebEx, Gmail etc..) for official business is not permitted.

Collaboration Tools

Defense Collaboration Services (DCS)

- https://chat.apps.mil

- https://conference.apps.mil

Policy/Guidance

- DON CIO Memo—Acceptable Use of DoN of Infor-mation Technology, 25 Feb 2020

- CNIC Instruction 2000.2B— Policy and Procedures on the Use of Government-Owned wireless Devices

- SECNAV 12271.1 Telework Policy, 12 May 15

- NAVADMIN 068/20 - MAR 20, Effective Use of Re-mote Work Options

INFORMATION SECURITY IS PARAMOUNT!