



DEPARTMENT OF THE NAVY
COMMANDER US NAVAL FORCES JAPAN
COMMANDER NAVY REGION JAPAN
PSC 473 BOX 12
FPO AP 96349-0001

5000
Ser N00/0103
2 Feb 22

MEMORANDUM

From: Commander, U.S. Naval Forces Japan
To: Distribution

Subj: CNFJ COVID-19 LEAVE AND LIBERTY POLICY

Ref: (a) COMNAVFOR Japan Memo 5000 Ser N00/0101 dtd 31 Jan 22
(b) COMNAVFOR Japan Memo 5000 Ser N00/0102 dtd 31 Jan 22
(c) COMUSFJ Force Public Health Order 22-001 dtd 31 Jan 22
(d) NAVADMIN 073/21
(e) COMPACFLT GENADMIN DTG 280235 MAY 21
(f) OSD Memo dtd 12 Apr 21

Encl: (1) CNFJ COVID-19 Activity Guidelines

1. In order to standardize U.S. Navy Leave and Liberty policies in Japan, reference (a) is superseded by this memorandum. Discontinue distribution of reference (a).

2. The following tools, requirements, and authorities remain in place:

- a. Daily health screenings of employees remain required.
- b. Restriction of Movement (ROM) requirements remain in place in accordance with reference (b).
- c. U.S. Forces Japan (USFJ) ROM testing requirements remain in place in accordance with reference (c).

3. Leave and liberty in Japan is authorized subject to the activity restrictions in enclosure (1) for all Navy Status of Forces Agreement (SOFA) members with the following two exceptions: (1) Navy SOFA members residing on, stationed on, or assigned to a non-U.S. Navy installation shall adhere to the liberty requirements of the local DoD installation on which they reside, are stationed, or to which they are assigned; (2) U.S. Navy personnel in Okinawa shall adhere to liberty requirements of the USFJ Okinawa Area Coordinator. All U.S. Navy commands, even if located on a non-U.S. Navy installation, will follow this memorandum for the purposes of leave.

4. Travel to/from Japan

a. For travel from Japan, in accordance with references (d) through (f), Service Members assigned to the USFJ area of responsibility shall comply with all ROM requirements from the DoD, for the state/local government, and the installation they plan to visit while on unofficial travel (e.g. leave, whether government funded or personally funded). In addition, service members will:

(1) Self-monitor for the development of fever or symptoms of COVID-19. If travelers notice any symptoms, they are to immediately self-isolate, notify their chain of command, and seek medical attention. Even if not required by installation, Centers for Disease Control and Prevention (CDC), state, or local guidance, Service Members should always apply sound COVID mitigation measures, appropriate to the circumstances, such as the wearing of masks and appropriate social distancing.

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(2) Upon return from leave travel outside Japan, complete ROM and test as required by references (b) and (c). It is the responsibility of the command leave approval authority to validate and ensure all requirements of references (d) through (f) will be met prior to approving leave outside of Japan.

b. Travel to Japan. Regardless of local requirements at departure location, all SOFA travelers to Japan who have recently been subject to isolation or quarantine must complete all USFJ isolation or quarantine protocols, as required by reference (c), prior to beginning travel to Japan.

(1) For travelers clearing quarantine status, travelers must meet the requirements in reference (c) to clear quarantine. Diagnostic testing prior to end of quarantine cannot be used to meet pre-travel testing requirements. Pre-travel testing is invalid if conducted before the completion of the full quarantine requirement.

(2) For travelers in isolation, travelers must meet the requirements in reference (c) to exit isolation before travel.

5. The guidance in this memorandum applies to SOFA members affiliated with U.S. Navy installations or U.S. Navy commands in Japan. Japanese Master Labor Contract employees and Individual Hire Agreement employees of the U.S. Navy are encouraged to follow this guidance to the maximum extent practicable. Any other individuals desiring access to U.S. Navy installations in Japan who do not follow the terms of this guidance may be denied access and subject to debarment from the installation.

6. I cannot overstate the importance unit Commanders must place on individual responsibility in meeting these requirements. Violations by military personnel are subject to punishment under Article 92, Uniform Code of Military Justice, as violations of a lawful general order. Failures to comply with this order by U.S. civilian employees may result in administrative (debarment, curtailment) or disciplinary action. Violations by dependents may result in administrative action. Any policy violations of COVID-19 mitigation measures may create the necessity for a higher HPCON level or increased restrictions on leave and liberty.



C. A. LAHTI

Distribution:

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