

# WELCOME ABOARD

COMMANDER, FLEET ACTIVITIES YOKOSUKA

<https://cnrj.cnrc.navy.mil/Installations/CFA-Yokosuka/>





# YOKOSUKA SPONSORSHIP ON-DEMAND

## PCS-ING TO YOKOSUKA?

***Ask the Experts!***

CFAY representatives will be available to answer your questions!

### MORE INFORMATION

- 📞 243-3372/046-816-3372
- ✉️ FFSCinfo@us.navy.mil

**EVERY 1ST & 3RD  
THURSDAY**

**0800-0900 JST**



**JOIN  
HERE!**

MICROSOFT TEAMS MEETING  
GO TO: [HTTPS://TINYURL.COM/2297PM75](https://tinyurl.com/2297PM75)

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# PCS PROCESS

## FIRST

COMPLETE WITHIN 30 DAYS

- READ** your Entire Orders
- COMPLETE** Overseas Suitability Screening
- APPLY** for No-Fee Passport
- SUBMIT** Dependent Entry Approval
- START** Pet Importation Quarantine Process
- CONTACT** your Sponsor or Ombudsman

## BEFORE PCS

STAY IN TOUCH & ASK THE CHIEF

- CONTACT** CFAY FFSC for AOB / ICR
- SCHEDULE** Household Goods
- SUBMIT** Passenger Transportation Request
- REQUEST** Special Powers of Attorney
- RESERVE** Navy Lodge
- CONTACT** CFAY FAST (especially if you have pets)

## TRAVELING

- USE** your GTCC (except for TLA)
- KEEP** All of your Receipts
- CARRY** Japanese Yen in your wallet
- KNOW** Where to Report

## ARRIVAL

FIRST 72 HOURS IN YOKOSUKA

- CHECK-IN** to your Command to Stamp Orders
- MAKE** Multiple Copies of Orders
- SUBMIT** Travel Claim
- RESERVE** Child Care for AOB / ICR
- START** AOB / ICR

## QUESTIONS?

- READ** the CFAY Welcome Aboard
- CONTACT** your Sponsor
- TALK** to your Chief
- EMAIL** [ffscinfo@us.navy.mil](mailto:ffscinfo@us.navy.mil)



Scan the QR code to view the MyNAVY HR PCS Orders Overseas checklist for additional guidance or tap the link below:

<https://www.mynavyhr.navy.mil/Support-Services/Distribution-Management/PCS-Orders-Overseas/>

## TLA OR TLE WHAT'S THE DIFFERENCE?

### TEMPORARY LODGING EXPENSE:

USED DURING CONUS (WITHIN THE CONTINENTAL U.S.) PCS MOVES.

### TEMPORARY LODGING ALLOWANCE:

USED DURING OCONUS (OUTSIDE THE CONTINENTAL U.S.) PCS MOVES.



To view the complete list of NPPSC forms, visit:  
<https://www.mynavyhr.navy.mil/References/Forms/NPPSC-Forms/>

**TEMPORARY LODGING ALLOWANCE, or TLA,** is only processed as MILPAY for OCONUS and is not authorized for use with the GTCC. For more information, ask your CPPA.



NMCRS now offers loan assistance for OCONUS travelers.

COMMANDER, FLEET ACTIVITIES YOKOSUKA

# EMERGENCY CONTACT

## PLEASE BE AWARE!

If you have a Japanese cell phone service provider, please save these numbers. If you use an American cell phone service provider, please ask your provider for guidance. The country code for Japan is +81, then drop the first digit. To get a + sign, hold the 0 down until it appears. Example, the CFAY Quarterdeck is +81 46-816-5000.



Scan the QR code to link to our download for the Pocket Phone Directory or the Region Phone Directory.

The full phone directory for Navy Region Japan, including all CFAY facilities, is always available on the official CFAY website:

<https://cnrj.cnic.navy.mil/Installations/CFA-Yokosuka/Contact-Us/>

## 119 Emergency

046-816-0911 Emergency (On Base)

046-816-7141 Naval Hospital Yokosuka

046-816-5000 CFAY Security Quarterdeck

090-1468-2779 Duty Chaplain

090-8046-5783 SAPR Victim Advocate

080-8409-8610 Sexual Assault Response Coordinator

## From DSN

243-1110	CNRJ Base Operator
243-4444	NEX Base Taxi
243-2010	CFAY Chapel of Hope
243-5330	CFAY DBIDS Registration
243-9089	CFAY Driver's License Office
243-9605	CFAY EFMP Liaison
243-3372	CFAY FFSC Main Office
243-9037	CFAY Housing Office
246-8042	CFAY Ikego Command Office
243-4079	CFAY Child & Youth Program
243-6713	CFAY MWR Customer Service
243-7317	Navy Gateway Inns & Suites
243-6708	Navy Lodge
243-8466	NAVPTO Passport Office
243-5542	CFAY School Liaison Officer
243-5162	CFAY TPU
243-9528	Tricare
243-5569	CFAY UH Front Desk
243-5011	CFAY Vehicle Registration
243-6820	Veterinary Treatment Facility
243-9426	WIC-Overseas

## From Mobile

046-816-1110	CNRJ Base Operator
046-816-4444	NEX Base Taxi
046-816-2010	CFAY Chapel of Hope
046-816-5330	CFAY DBIDS Registration
046-816-9089	CFAY Driver's License Office
046-816-9605	CFAY EFMP Liaison
046-816-3372	CFAY FFSC Main Office
046-816-9037	CFAY Housing Office
046-806-8042	CFAY Ikego Command Office
046-816-4079	CFAY Child & Youth Program
046-816-6713	CFAY MWR Customer Service
046-816-7317	Navy Gateway Inns & Suites
046-816-6708	Navy Lodge
046-816-8466	NAVPTO Passport Office
046-816-5542	CFAY School Liaison Officer
046-816-5162	CFAY TPU
046-816-9528	Tricare
046-816-5569	CFAY UH Front Desk
046-816-5011	CFAY Vehicle Registration
046-816-6820	Veterinary Treatment Facility
046-816-9426	WIC-Overseas

# Congratulations on your orders to Yokosuka!

Fleet Activities Yokosuka is a strategically important base in the U.S. military. It's home to the only permanently forward-deployed Carrier Strike Group and the largest overseas U.S. Navy installation. Yokosuka is located 43 miles south of Tokyo at the entrance of Tokyo Bay and approximately 18 miles south of Yokohama, offering plenty of opportunities for exciting off-duty adventures.

As you prepare for your tour of duty in the fast-paced Seventh Fleet Area of Operations, this Welcome Aboard Package and the provided information will be relevant to any command here.

It is designed to supplement the information your command provides and is fully interactive, pairing alongside the official CFAY website and directly connecting you with our outstanding Fleet and Family Support Center (FFSC). The FFSC staff offers many helpful programs, including the Area Orientation Brief/Inter-Cultural Relations class (AOB/ICR), which all new Sailors and adult family members—regardless of command or citizenship—must take upon arrival. We also highly recommend reviewing both [MyNavy HR's PCS Guide](#) and the [MyNavy HR PCS Orders Overseas Checklist](#) for additional guidance.

It is essential that you reach out to your command's sponsorship team as soon as possible.

Additionally, you will find the [Yokosuka Ombudsman Assembly Roster](#) on page 37. This outstanding Ombudsman team is ready to help you connect with your command and base resources.

Again, congratulations on your orders to Yokosuka and welcome aboard, Shipmates!

Sincerely,

Dennis Hunt

Fleet Activities Yokosuka - Command Master Chief

*Official U.S. Air Force photo by Lt. Col. Joseph Waltrers & Capt. Mark Bodalski*



# CFAY FFSC: Your One-Stop Shop

While the idea of moving to a new location can be overwhelming, this Welcome Aboard Package contains information to help you in your relocation. This package is designed to answer many of your questions to help create a smooth transition to your new duty station. Browse the provided material and suggested websites to help familiarize yourself (and your family) with your new home. Using all of your resources can reduce culture shock, stress, and help to keep your morale high during the first few weeks of your arrival and throughout your time in Yokosuka.

If you have not already done so, please visit your local Fleet and Family Support Center (FFSC) and ask the Relocation Assistance team for a PCS Checklist. The Relocation Assistance team will be able to provide you with information on pay, entitlements, and allowances, as well as offering guidance and tips (like not forgetting to have Special Powers of Attorney especially if one spouse is expecting to be deployed!). We are all here to help with every aspect of your relocation, so please do not hesitate to contact us if you have additional questions regarding your new assignment to Yokosuka. We look forward to meeting you!

Those with families are encouraged to check with the Navy Lodge or Navy Gateway Inns & Suites prior to arrival to ensure room availability. **We highly encourage making reservations far in advance using the phrase, “PCS Move.”** On Day Two, it is important to check into your command and its respective Admin Department. Once there, your command can provide guidance and escort to the various locations on base that you must visit.

Below are items that each member should try to complete within the first 72 hours.

- Confirm seat reservation for Area Orientation Brief/Intercultural Relations Class (AOB/ICR), email [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil), call DSN 315 243 3372, or commercial 046-816-3372
- Confirm reservations for the CDC, FCC (formerly CDH), or SAC for children, if applicable
- AOB/ICR should be completed within 30 days of arrival
- Enroll in a CFA Yokosuka Housing Office brief (not to be attended during your AOB/ICR brief)
- Enroll in Tricare Prime Overseas

Congratulations and we will see you soon!

Official U.S. Navy photo by James Kimber



*Stop by your local military medical facility*

**THE OVERSEAS SUITABILITY SCREENING**, or OSS, is a critical process for Navy and Marine Corps service members and their families preparing for overseas assignments. The OSS aims to identify medical, dental, educational, and potential duty-limiting conditions to ensure the family's qualification for such assignments.

Per BUMED Instruction 1300-2A and MILPERSMAN 1300-306, **the service member's OSS must be completed within 30 days** of receiving orders. A thorough screening is essential for each accompanying family member, highlighting the significance of the Exceptional Family Member Program (EFMP) for those with special needs.

Inadequate screenings can lead to hardships, such as reduced quality of life, unplanned expenditures, and early return of dependents (ERD). To prevent these challenges, an Overseas Screening Deficiency Report is filed for improperly screened cases.

# OVERSEAS SUITABILITY SCREENING

The OSS process includes filling out forms like NAVMED 1300/1 and DD 2807/1 and ensuring complete immunizations as per CDC guidelines. The process is designed to facilitate a productive and stress-free tour for both the service member and their family.

For more information and personalized guidance, service members are advised to contact their local military medical facility or visit Navy/USMC Suitability Screening Flowsheet/Overview found on the [U.S. Naval Hospital Yokosuka](https://yokosuka.tricare.mil/Patient-Resources/Readiness) website (URL below) and look under the Patient Readiness tab.

<https://yokosuka.tricare.mil/Patient-Resources/Readiness>

*Complete the OSS and experience Japan*



Official U.S. Navy photo by James Kimber



There's a lot of confusion around the No Fee Passport. Find out why this document is so important and why you need to have one.

# NO FEE PASSPORT

**ALL U.S. CIVILIAN** employees, their U.S. citizen family members, and U.S. citizen military dependents, will require the No Fee Passport – also known as the Special Issuance Passport. No Fee Passports are not issued to active duty military personnel.

A few examples of official travel would include Permanent Change of Station (PCS), Emergency Leave, Consecutive Overseas Tour Leave (COT), student/dependent travel, and Temporary Assigned Duty (TAD) including those for medical purposes. These passports are not for personal travel while on regular leave. For that, U.S. Civilian employees, family members, and military dependents will require standard tourist passports.

Upon arrival in Japan, present your No Fee Passport with

military orders and Dependent Entry Approval to the Japanese Immigration officer to receive your SOFA stamp. Re-entry Stamps are available through the [CFAY FAST Office](#).

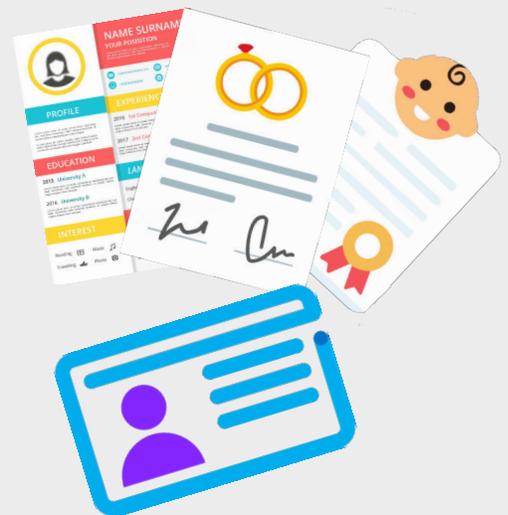
Please see your local base or post passport office to begin the No Fee Passport application process as soon as you can as this may take time. The installation's passport office can also help provide guidance. They are located in the Yokosuka Transaction Support Center Building or email [m-yo-psdpassport@us.navy.mil](mailto:m-yo-psdpassport@us.navy.mil).

For more information, please visit the [MyNavy HR PCS Guide](#) or visit their Passports webpage: <https://www.mynavyhr.navy.mil/Support-Services/MyNavy-Career-Center/Pers-Pay-Support/Sailor-Self-Service/Passports/>.

## Check Your Documents

**ONCE YOU RECEIVE** military PCS orders, stop by your base passport office to see if you need to either update your passport or are required to apply for a No Fee Passport. You will also need to visit Medical to begin the Overseas Suitability Screening for you and your family. This is also a

great time to ensure legal documents are readily available, dependents resumes are up-to-date, and see if you need to renew your driver's license. Civilian employees are asked to contact their Human Resources Office for guidance.



# Dependent Entry Approval

*Don't leave your family stranded at home*

**THE DEPENDENT ENTRY APPROVAL**, or DEA, is a Navy process requesting permission from an area commander to bring dependents into a specific area. Approval and disapproval is based on Status of Forces Agreements (SOFA), family support capabilities and/or limited local support based on geographically isolated area.



**Visit the CFAY Command Admin Dependent Entry Approval Office page on our official website for more resources including links to official MyNavy HR documentation and tables.**

It's important to begin this process immediately. DEA requests must be submitted within 30 days of receipt of orders and no later than four months prior to arrival.

<https://cnrj.cnic.navy.mil/installations/CFA-Yokosuka/Operations-and-Management/Admin/Dependent-Entry-Approval/>

As of October 2023, the area's DEA request process was shifted from the Transaction Service Center Yokosuka to CFAY Command Admin. Our team here at CFAY processes DEA requests for all Navy personnel with families who have PCS orders to a command located at Fleet Activities Yokosuka, Yokohama, Tokyo, Yokota Air Base, and Naval Air Facility Misawa.

Command personnel representatives are welcome to reach out to the CFAY Command Admin Dependent Entry Approval Office regarding a Sailor's Dependent Entry Approval status.

## How to Submit the DEA Request

Email requests to [CFAY-DEA@us.navy.mil](mailto:CFAY-DEA@us.navy.mil) via the member's Personnel Office. Requests must contain all Key Supporting Documents (KSD). Ensure the sponsor's name is in the subject of the email. The main reason for DEA delays in approval is from a lack of key supporting documents.

### REQUIRED KEY SUPPORTING DOCUMENTS

DEA request message via message traffic to: COMFLEACT YOKOSUKA JA

Member's Permanent Change of Station/Assignment Orders with Modifications

Updated NAVPERS 1070/602 (Dependency Application)

Complete NAVPERS 1300/16 (Report of Suitability for Overseas Assignment)

Scan of Information page of No-Fee Passports for Dependents or proof of submission for a No-Fee Passport (DD Form 1056 signed by passport office)



Official U.S. Navy photo by James Kimber

*The Gov't of Japan has strict pet entry laws that can take six months to complete*

# BRINGING YOUR PET TO JAPAN

**PET OWNERS PLANNING** to bring their pets to Japan must satisfy the Government of Japan's pet importation laws.

The Yokosuka Veterinary Treatment Facility ensures all pets brought into Japan are in compliance with local laws and base regulations. The VTF recommends personnel who have orders at least three to four months, but ideally six months, before their expected travel date to complete the process while outside of Japan. For those who do not have that time, it is possible to begin the process while outside of Japan and complete the process in Japan on installation.

USFJ has been able to champion "Home Quarantine" as a concession for all SOFA personnel. This quarantine allows service members to maintain their pets in their own custody within their assigned on-base quarters during the assessed quarantine period. Personnel who are most affected are SOFA members who are required to live in off-base housing. If a quarantine period is assessed, military members who live off base will be required to pay for quarantine boarding expenses for their pets in on-base kenneling facilities or incur the significant expense of quarantining their pet at the Airport Animal Quarantine Station facility.

For more information, [please tap this link](#) or visit page 36.

## LEARN MORE IN OUR #WELCOMEABOARDYOKOSUKA SERIES

### Preparing to Bring Your Pets to Yokosuka

<https://www.dvidshub.net/news/462236/welcome-aboard-yokosuka-preparing-bring-your-pets-yokosuka>

### PAWS Offers Tips to Help PCSing Pet Owners

<https://www.dvidshub.net/news/464427/welcome-aboard-yokosuka-paws-offers-tips-help-pcsing-pet-owners>

### PCS Pet Transportation to Yokosuka

<https://www.dvidshub.net/news/469343/welcome-aboard-yokosuka-pcs-pet-transportation-yokosuka>



Official U.S. Navy photo by SN William Olsen

## All Pets Must Be Registered at VTF

Pet owners must register their animals at the Yokosuka VTF per CFAY instruction.

Personnel who add pets to their household after arriving in Japan are also required to visit the VTF to register their new family member. Whether the pet was purchased at a shop, through a licensed breeder, received as a gift, adopted, or rescued off of the street, all base community members must comply.

Instruction aside, unregistered pets living overseas and not properly registered at installation VTFs will not be evacuated in the event of an evacuation order due to natural disaster or in the case of a Non-Combatant Evacuation Order.

*Now that you've started...*

# COMMAND SPONSORSHIP PROGRAM

**CFAY'S COMMAND SPONSORSHIP** program is a vital link to ensure a smooth move to Yokosuka, Japan. Once you receive your orders, you'll see instructions to reach out to your gaining Command Sponsorship Coordinator. Personnel with orders reporting to COMFLEACT YOKOSUKA JA may reach out to the CFAY Command Sponsorship Coordinator using the contact information in your orders or CFAY Command Ombudsman at [cfayombudsman@yahoo.com](mailto:cfayombudsman@yahoo.com). Personnel arriving to any other command in Yokosuka and having a hard time reaching their sponsor are asked to contact their gaining command's ombudsman (a [complete list is here](#) or visit Page 33). Also, take advantage of our Sponsorship On Demand program.

Sponsors can discuss job responsibilities, duty expectations, and other professional obligations. Also important, your sponsor can also help you make airport shuttle reservations, assist with setting up lodging for you and your family, schedule you for the mandatory AOB/ICR class, and more.

Official Website: <https://cnrj.cnmc.navy.mil/Installations/CFA-Yokosuka/Welcome-Aboard/>

Official Facebook page: <https://www.facebook.com/cfayokosuka>



Official U.S. Navy photo by SMC1 Deanna Gonzalez

**SPONSORSHIP ON DEMAND** is our newest program designed to allow military personnel, dependents and civilian employees an easy way to meet CFAY experts online every first and third Thursday of the month, every month, at 8 a.m. Japan Standard Time.

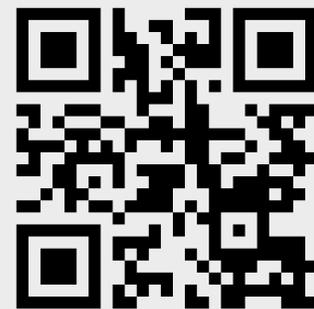
It was designed to supplement the already well-established Command Sponsorship Program and help pick up where sponsors may not have the same personal experiences to be able to draw from.

Our expert staff is ready to answer questions about your move to Yokosuka. It can be anything from household goods to pet quarantine and travel procedures or language study opportunities to programs available for unaccompanied Sailors.

Check out The Giant Voice Podcast on our YouTube channel, @cfayokosuka, where we discuss in detail what the Sponsorship On Demand program is and why we feel it's a fantastic way to get the correct information to incoming personnel the quickest and most efficient way possible.

Join us online at <https://tinyurl.com/2297PM75> or scan the QR code below. No registration is required. Just log in when we're online and get the answers you need to help make your move to Yokosuka, Japan a smooth transition.

## SPONSORSHIP ON DEMAND



Every 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 8 a.m. Japan Standard Time

# Navy Lodge, Gateway Inns & Suites, Transient Personnel Unit and GW's Patriot's Landing

**YOKOSUKA HAS TWO** lodging facilities available on base: the Navy Lodge and Navy Gateway Inns & Suites, both operated by Navy Exchange Yokosuka.

The Navy Lodge is the primary option for military families and many civilian employees. Located next to the Housing Welcome Center and near the Chili's, the pet-friendly Navy Lodge's location makes it simple for military families to quickly check in to and register for the Housing Brief all military families are required to attend within the first 72-hours of arrival.

The Navy Lodge is also served by the free Yoko-Pon Base Shuttle. The shuttle primarily serves active-duty personnel in uniform. However, families and civilian employees may use the shuttle on a Space Available basis to easily get to the Community Readiness Center for AOB/ICR, the NEX and Commissary Complex, base dining facilities, and CFAY's gates.

Yokosuka's Navy Gateway Inns & Suites is located right next to

Womble Gate providing easy access to downtown Yokosuka and is within a short walk to Club Alliance for on base dining.

Additionally, given CFAY's proximity to downtown Yokosuka and the city's tourist districts, there are several commercial hotels within walking distance to the gates. It should be noted that many local hotels may not offer amenities such as kitchettes, laundromats, or pet-friendly rooms. Always check with local hotel staff to verify what services are and are not provided.

Verify with your travel clerk or HR office on what lodging facilities are authorized for reimbursement through Temporary Lodging Allowance, or TLA, and/or if you're eligible to obtain a Certificate of Nonavailability, or CNA, from the Navy Lodge.

For more information about Temporary Lodging Allowance, please ask your Personnel Office or visit the Defense Travel Management Office webpage: <https://www.travel.dod.mil/Allowances/Temporary-Lodging-Allowance/>.



Official U.S. Navy photo by SN Lillian Olen

## Navy Lodge



<https://www.navy-lodge.com/Yokosuka>

## Gateway Inns



<https://ngis.dodlodging.net/property/Yokosuka-CFA->

## CFAY Transient Personnel Unit Assists Deployed Ship's Crewmembers

**PERSONNEL WHO ARRIVE** and assigned to ships currently deployed will report to CFAY's Transient Personnel Unit, or TPU, whether the Sailor is accompanied or not. There is one exception to policy; Sailors assigned to USS George Washington (CVN 73) will report to Patriot's Landing.

TPU is located within walking distance of the CFAY Airport Shuttle Service stop, the Navy Exchange and Commissary.

TPU staff will assist Sailors with paperwork required for TSC services, Navy Housing assignments, registration for AOB/ICR, etc. TPU staff can also assist GW Sailors locate Patriot's Landing if needed.

For more information, please visit the CFAY TPU webpage at <https://cnrj.cnic.navy.mil/Installations/CFA-Yokosuka/Operations-and-Management/TPU/>.

# CFA YOKOSUKA AIRPORT SHUTTLE

The most up-to-date information is always available on the official CFAY website:

<https://cnrj.cnic.navy.mil/Installations/CFA-Yokosuka/About/Installation-Guide/Airport-Shuttles/>

There, you will find shuttle locations, contact information and the CFAY Airport Shuttle Service sign-up form to register for your seat. Registration is strongly encouraged for passengers arriving at Narita International Airport or Haneda International Airport as unregistered seats are offered on a first-come, first-serve Space Available basis. Please have two forms of photo ID available, one which must be a DoD-issued identification card. Passengers arriving at Yokota Air Base are automatically registered through the Air Mobility Command. Please have your DoD-issued identification card available with orders and itinerary.

Please note, pets are not authorized on the CFAY Airport Shuttle Service. Passengers with pets arriving at Yokota Air Base may request pet transportation through the CFAY FAST Office. The vehicle is operated by NAVFAC Far East, so please provide at least 72-hours notice to allow the CFAY FAST staff to coordinate with NAVFAC FE staff. Passengers with pets arriving at either Narita International Airport or Haneda International Airport must coordinate commercial transportation on their own or arrange for their sponsor to pick them up from the airport. Please contact the CFAY FAST office for more information.

## CFA Yokosuka to Yokota AB

Wednesday, Thursday, Friday, Saturday from the Transaction Service Center (TSC) Building

Check in 8 a.m. Depart at 8:30 a.m.

## Yokota AB to CFA Yokosuka

Wednesday and Friday from the Yokota Air Terminal

Departure is dependent on flight arrival. Shuttle will remain until all CFAY-bound passengers have cleared

## CFA Yokosuka - Narita International Airport

This shuttle operates daily. Only departure times are listed. Check in starts one hour before departure.

<b>Transaction Service Center (TSC)</b>	10:00 a.m.	1:00 p.m.
<b>Narita Terminal 1</b>	4:30 p.m.	8:00 p.m.
<b>Narita Terminal 2</b>	4:40 p.m.	8:10 p.m.

## CFA Yokosuka - Haneda International Airport

This shuttle operates daily. Only departure times are listed. Check in starts one hour before departure.

<b>Transaction Service Center (TSC)</b>	12:00 p.m.	5:00 p.m.
<b>Haneda Terminal 3</b>	3:00 p.m.	8:00 p.m.
<b>Haneda Terminal 1</b>	8:00 p.m.	8:10 p.m.

# FAMILY ASSISTANCE SUPPORT TEAM (FAST)

CFAY Family Assistance Support Team (FAST) was established to provide support, limited services and assistance during underway periods to personnel and family members of the Forward Deployed Naval Forces (FDNF) in Yokosuka. CFAY FAST is located at Fleet Recreation Center in Room 347.

- IDs for Active Duty Personnel, Government Employees, Contractors, and Dependents
- CAC unlocks and resets for all military and DOD employees
- Defense Enrollment Eligibility Reporting System (DEERS) Updates
- Passport Multiple Re-entry/Exit Stamps

## CFAY FAST Office Operating Hours:

Closed for all Federal, Observed and CFAY-Designated Holidays

Mon / Wed 8 a.m. – 4 p.m.      Tues / Thurs 9 a.m. – 4 p.m.      Fri 9 a.m. – 2 p.m.

## CFAY FAST Office Contact Numbers:

DSN: 315-243-5770

From Japanese Phone: 046-816-5770

International: 011-81-46-5770

**Yokota Passenger Air Terminal, Yokota Air Base:** All personnel without pets will take the CFAY Airport Shuttle Service. There is no reservation required. The CFAY Airport Shuttle Service cannot transport pets. Personnel with pets are encouraged to contact CFAY FAST two weeks prior to arrival, but may be as early as 72 hours before arrival. CFAY FAST will coordinate to provide a coach liner to transport pets only from Yokota Air Base.

**Narita International or Haneda International:** Personnel must reserve a seat on the CFAY Airport Shuttle Service. Reservations can be made through the official CFAY website. The CFAY Airport Shuttle Service cannot transport pets. Personnel with pets are encouraged to read this guide for transportation:

<https://www.dvidshub.net/news/469343/welcome-aboard-yokosuka-pcs-pet-transportation-yokosuka>

Sign up for a CFAY Airport Shuttle Service seat here:

<https://cnrj.cnic.navy.mil/Installations/CFA-Yokosuka/About/Installation-Guide/Airport-Shuttles/>

Tap this link for [CFAY Airport Shuttle Schedules](#) or go to page 14.

NEX Airport Transportation Options:

NEX Yokosuka Van Chauffeur Services:	243-4511	046-816-4511	+81 46-816-4511
NEX Yokosuka Car Rental:	243-4456	046-816-4456	+81 46-816-4456

For more information, please contact CFAY FAST at [FAST\\_CONNECT@us.navy.mil](mailto:FAST_CONNECT@us.navy.mil) or visit the CFAY FAST page <https://cnrj.cnic.navy.mil/Installations/CFA-Yokosuka/Operations-and-Management/Admin/FAST/>.

# FINANCIAL PLANNING FOR PCSing

Don't be caught off guard with unexpected costs. Japan has unique expenses you need to plan for including:

- Startup cost for off base housing – minimum \$5,000 and up to \$10,000
- Lodging expenses (bill must be paid in full every 10 days)
- Vehicle purchases have additional inspection fees, insurance, JCI, and road tax
- Mobile phone startup fees

Please contact your local FFSC Personal Finance Manager (PFM), your Command Financial Specialist (CFS), or Navy-Marine Corps Relief Society for more information.

## Money on the Move

Financially plan for your PCS

Learn the necessary steps to plan and prepare your finances for your move.

Optimize your resources and strategize ways to complete your upcoming move without breaking your budget.

To register, please call 243-3372 or email [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil)



# FLEET & FAMILY SUPPORT CENTER RESOURCES

<https://www.facebook.com/cfay.ffsc>

Work and Family Life Office:  
DSN 243-3372 or 046-816-3372

[FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil)

Clinical & Counseling Office:  
DSN 243-7878 or 046-816-7878

## FFSC CRISIS RESPONSE

	DURING BUSINESS HOURS	AFTER BUSINESS HOURS
Family Advocacy Program	243-7878 or 046-816-7878	080-1014-0985
Domestic Abuse Victim Advocacy	243-7878 or 046-816-7878	
Sexual Assault Prevention & Response	243-8415 or 046-816-8415	090-8046-5783
Emergency 24 Hour SAPR Hotline	080-9355-8555 or 080-9355-8556	080-9355-8555 or 080-9355-8556

## Additional FFSC Programs and Resources

**Exceptional Family Member Program (EFMP)** – The Navy's EFMP serves Navy families with special needs. CFAY FFSC's EFMP Non-Medical Case Liaison are available to assist. For more information, email [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil), call 243-9605 or 046-816-9605, or visit <https://ffr.cnic.navy.mil/Family-Readiness/Fleet-And-Family-Support-Program/Work-and-Family-Life/Exceptional-Family-Member-Program/>.

**Family Employment Readiness Program (FERP)** – FERP assists military spouses, family members, and DoD military personnel in finding public and private sector employment. CFAY's FERP has provided a Family Employment Resource Guide with employment opportunities available in Yokosuka. Contact the CFAY FFSC at [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil) and request to have the most recent guide sent to you.



# Area Orientation Brief / Intercultural Relations (ICR)

## Area Orientation Brief & Intercultural Relations (AOB/ICR) Training

For AOB/ICR registration, please email [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil), or call DSN 243-3372 or 046-816-3372.

This three-day training is **MANDATORY** for all SOFA-sponsored personnel including military service members, civilian employees, contract employees, and adult dependents within 30 days of reporting to Yokosuka in accordance with COMNAVFORJAPAN/COMNAVREGJAPANINST 1740.5A, even if you have previously served in Japan. It is designed to reduce stress and frustration of moving to Yokosuka by ensuring newly reporting personnel are introduced to current CFAY policies, programs, services, responsibilities and facilities in accordance with COMFLEACTINST 1740.3E.

Additionally, certified attendance is required for anyone who intends to obtain a U.S. Forces Japan (SOFA) driver's license during their stay. More information on the SOFA Driver's License is available on the CFAY Safety Driver's License Office page here: <https://cnrj.cnic.navy.mil/Installations/CFA-Yokosuka/Operations-and-Management/Safety/Drivers-License/>

Reservations are required and suggested at least four weeks prior to arrival in the Yokosuka area. Your sponsor can make reservations or you can register yourself. Emails can be sent with **subject line** "AOB/ICR" to [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil).

*Official U.S. Navy photos by Tetsuya Morita*



*Join us in Kamakura!*

**AOB / ICR PARTICIPANTS OFTEN** have an opportunity to try out the country's train system (with our help!) and visit Kamakura, a seaside city that was once the political center of medieval Japan and is now a popular resort town with dozens of Buddhist temples and Shinto shrines.

## AOB / ICR Schedule

**Tuesday** – Area Orientation Brief (AOB) and Resource Fair (optional)  
*Check-in begins at 8 a.m. Class starts at 8:30 a.m.*

**Wednesday** – Intercultural Relations (ICR) and Kamakura Tour (optional)  
*Check-in begins at 8 a.m. Class starts at 8:30 a.m.*

**Thursday** – AM: safeTALK (Mandatory for active duty)  
*Check-in begins at 7:45 a.m. Class starts at 8 a.m.*  
PM: Traffic Safety and Driver Written Test  
*Check-in begins at 12 p.m. Class begins at 12:30 p.m.*

\*Exam will be administered only to personnel who have returned their Driver's License Handbook.

Military and civilians are **REQUIRED** to attend every brief. If you miss any portion, you will be required to reschedule. This includes CFA Yokosuka Housing appointments, medical/dental, any other appointment, re-enlistments, command responsibilities, etc. In order to receive a Certificate of Completion, all portions must be completed. Please note that consistently returning late from breaks, sleeping in class, and using cell phones may result in a call to your command and rescheduling AOB for a future week.

If you've been stationed in Japan within the last five years or are a Japanese citizen, attendance may only be required for the Tuesday and Thursday class. Proof of prior duty in Japan or Japanese citizenship is required.

### Childcare Information

To access childcare services, new families can get in touch with CFA Yokosuka Child and Youth Programs (CYP) Administration. CFA Yokosuka CYP may be reached at [mwr\\_yokosuka\\_cypadmin@us.navy.mil](mailto:mwr_yokosuka_cypadmin@us.navy.mil). There is also a special email address specific for AOB childcare [mwr\\_yokosuka\\_CYP\\_AOB@us.navy.mil](mailto:mwr_yokosuka_CYP_AOB@us.navy.mil). We encourage AOB participants to email both the AOB and CYP Admin email addresses for inquiries regarding childcare requirements and availability.

Parents already registered may use the online reservation:

<https://myffr.navyaims.com/wbwsc/jpn yokcyp.wsc/wbsplash.html?wbp=1>

If new families require full-time care, they can proceed to [www.militarychildcare.com](http://www.militarychildcare.com).

For more information, please visit our webpage on the CFA Yokosuka MWR website: <https://www.navymwryokosuka.com/programs/043a4a4e-1dac-48bc-ba65-3a8ab338f7a5>.

It's important to note that children with school-age care youth must be enrolled in school prior to attending the School-Age Care program.

- Main Base Child Development Center (CDC) for ages 6 weeks to 5 years (not in kinder)
- Main Base School Age Care (SAC) for grades K to 12-years-old
- Ikego Child Development Center (CDC) for ages 6 weeks to 5-years-old (not in kinder)

- Family Child Care (FCC formerly Child Development Homes (CDH) – Ages vary per provider
- Ikego School Age Care (SAC) from Grade K to 12-years-old
- Youth Sports for children 3 to 18-years-old
- Teen Center from Tweens (10-years-old to 12-years-old) to Teens (13-years-old to 18-years-old and enrolled in high school)

### Nursing Infant Waiver

Parents with nursing infants may request a waiver through the CFA Yokosuka FFSC prior to the start of AOB/ICR class week. This allows the parent to attend AOB/ICR class with infant. The waiver must be shown at the beginning of each day. For more information, please contact [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil).

### Waitlists

Military families may be placed on a waitlist for child care when care is not available. Families may request child care by visiting [www.MilitaryChildCare.com](http://www.MilitaryChildCare.com). This DoD website serves all military families seeking child care and provides access to military-operated child care options world-wide. Families may search for and request care, manage their requests, and update their profile online.

- For children 6 weeks to 12 months, parents are to provide the following: diapers, wipes, and two changes of clothes. Please contact the CDC regarding food preparation policies.
- If 5-year-old is already enrolled in school, child should go to School-Age Care Center.

### Youth ICR and Teen ICR

Moving to a new place can be overwhelming to anyone. CFAY FFSC provides a youth support class to help children transition to Japan: their new school, home, and environment. This class gives students an introduction to the Japanese culture and customs. This is an optional training offered for elementary, middle school and high school students. To reserve a seat, please call or email [FFSCInfo@us.navy.mil](mailto:FFSCInfo@us.navy.mil).



Official U.S. Navy photo by James Kimber



# Youth ICR

INTERACTIVE ORIENTATION FOR STUDENTS

## CLASS SCHEDULE:

Elementary school (1st-5th) : Every 1st Tuesday of the month, 2:30 - 4:00 pm  
Middle / High school (6th-12th): Every 2nd Tuesday of the month, 2:30 - 4:00 pm

**To sign up, stop by the FFSC or call 243-3372**

# PRESENTING A POSITIVE IMAGE TO OUR JAPANESE HOSTS

Are you looking to learn more about living in Japan? Please attend the Fleet and Family Support Center's Inter Cultural Relations Brief and Japanese Language Classes.

For registration, please email [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil) or contact DSN 243-3372.



## Learn Japanese

**\*\*All classes are held in-person\*\***

**Everyday Japanese**  
CRC Bldg 4/F: Every 2nd & 4th Mondays, 1000 - 1130  
A basic Japanese language class for beginners, which caters to proper pronunciation and common phrases to help communicate with local nationals.

**Active Japanese Language**  
CRC Bldg 4/F: Every 2nd & 4th Wednesdays, 1500 - 1700  
Japanese language for beginners from grammar to easy Japanese conversation. The Sensei welcomes topic requests from her students when asked.

**Daisuki**  
CRC Bldg 4/F: Every 2nd Tuesday, 1000 - 1130  
This class talks about Japanese history (like pilgrimage during Edo Era) geography (Mt. Fuji, Japanese places) culture, tradition (snacks, festivals), everyday Japanese life, and origami making.

**Make Tomodachi**  
Fleet Rec. Bldg. 3/F:  
Every 1st & 3rd Wednesdays (Intermediate), 1630-1715  
Every 2nd & 4th Wednesdays (Beginner), 1630-1715  
Immersion-style Japanese class. Sensei will teach language and social skills to connect instantly with Japanese people outside the gate. There is an optional off base meet up with locals (usually at Coaska's Starbucks) to apply what is learned in the classroom.

**Ikego Japanese Language Series**  
Ikego: Tuesdays at 1200-1300 for ten - twelve weeks  
This is a ten to twelve week course held once per quarter. Get to know Japan by learning how to speak, read, and write in Japanese.

To Register: email [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil) or call DSN 243-3372



## Make Tomodachi

ともだちを作る

**WITH SENSEI KOI:**  
**1ST & 3RD WEDNESDAY (ADVANCED)**  
**2ND & 4TH WEDNESDAY (BEGINNER)**  
**FLEET REC CENTER**  
**TIME: 1630 - 1715**



I am born and raised in Yokosuka. I have been teaching English to the Japanese people and English to the foreign people in Yokosuka.

I am excited to teach Japanese as a volunteer and I want everyone to make Japanese friends.

Please register by email: [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil) or call 243-3372.



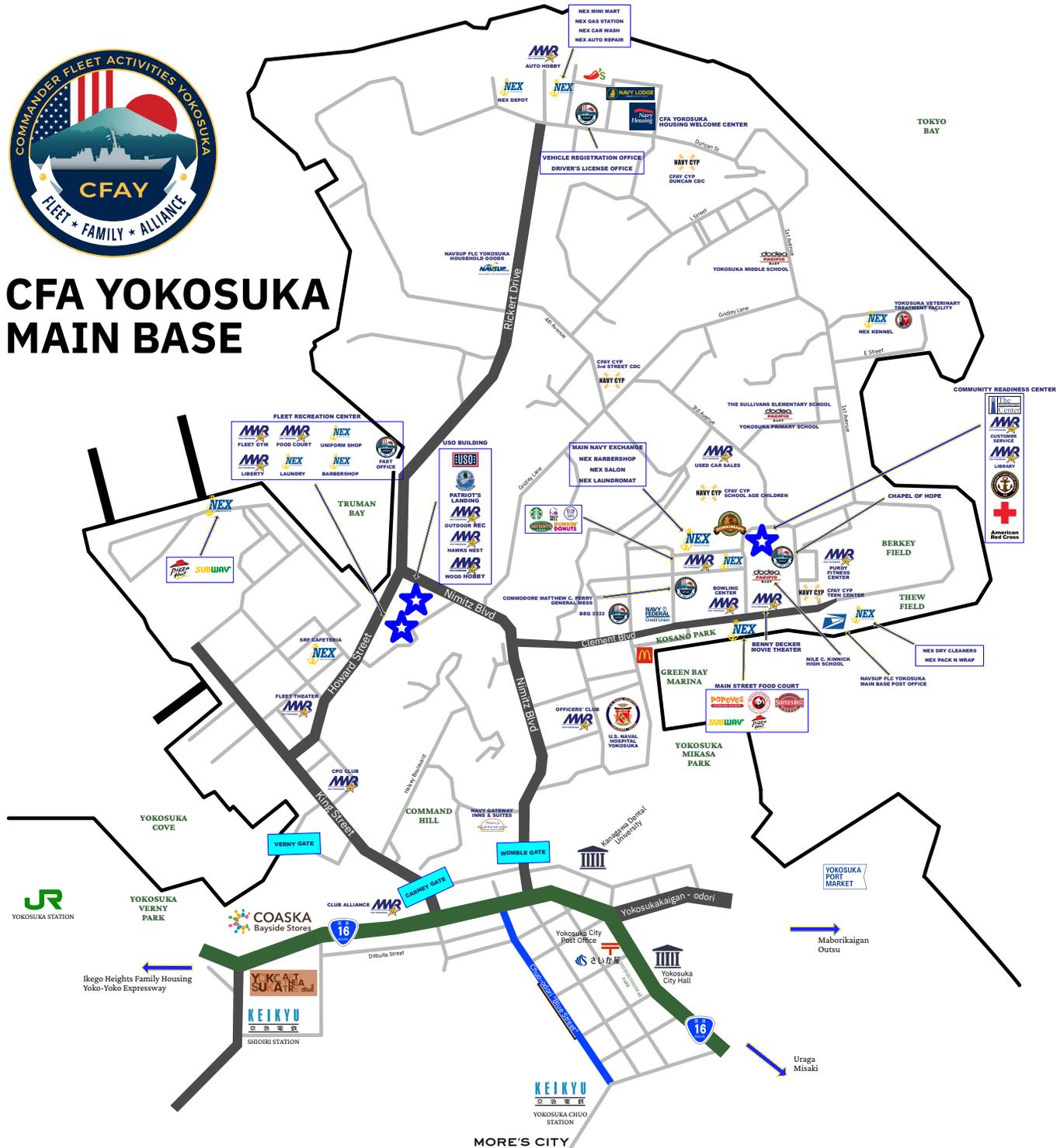


- Intro to local transportation
- Explore Morito-Damyojin Shrine
- Discover Zushi area shops & groceries
- Shop Kamegaoka Shrine flea market

For more information or to register, please call 246-8052 or email [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil)



# CFA YOKOSUKA MAIN BASE

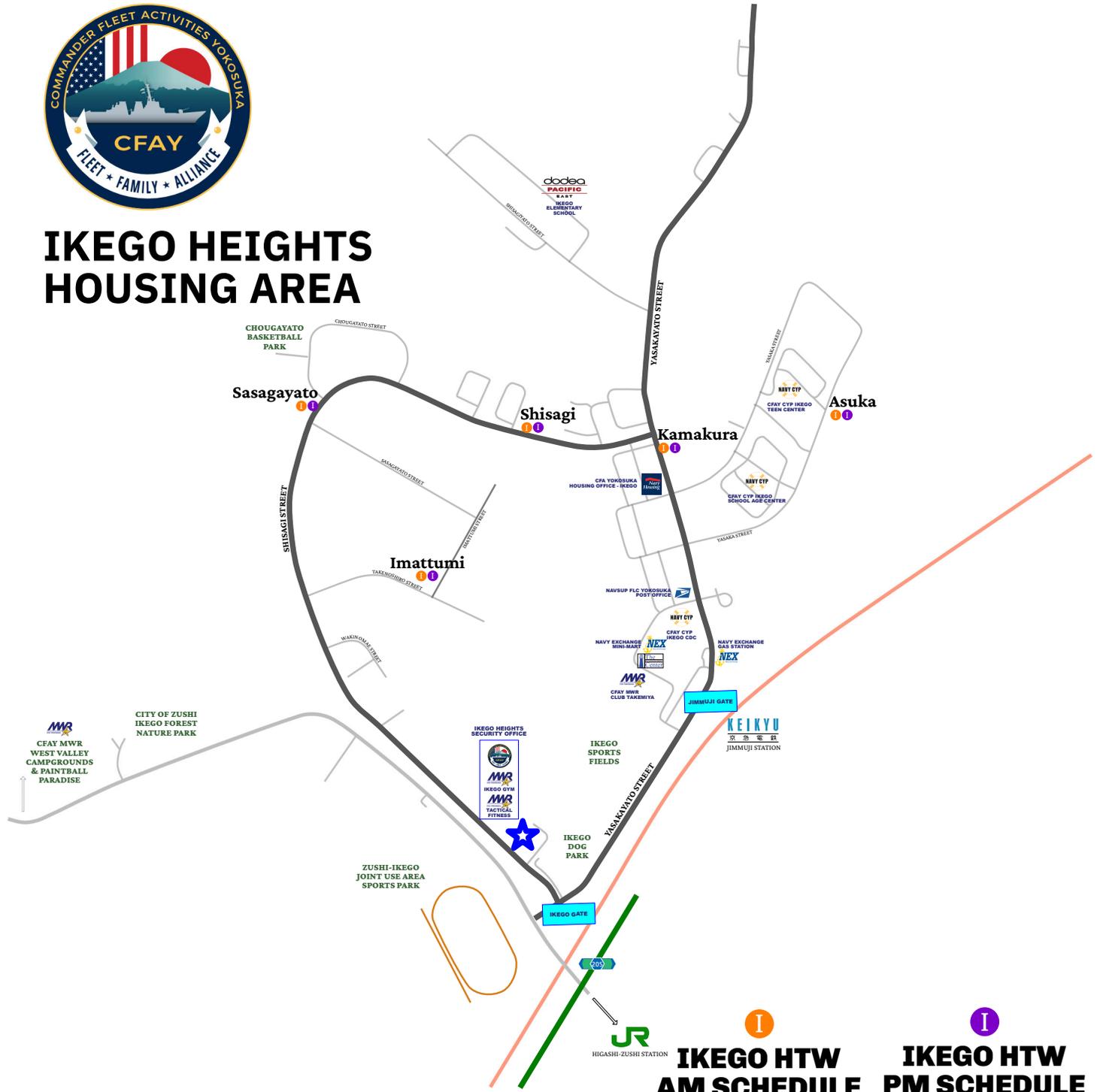


## LEGEND

- National Route 16
- Large Street
- City Main Street
- Street
- Yoko-Pon Shuttle Route
- Yoko-Pon Shuttle Stop
- CFAY Operated
- MRR
- NEX Operated Facility
- Train Stations & Lines Serving
- Naval Hospital Yokosuka
- Post Offices
- Base school
- City Facilities



# IKEGO HEIGHTS HOUSING AREA



## LEGEND

- █ Kanagawa Highway 205
- █ Main Street
- █ Street
- █ Train
- I Ikego Home-to-Work AM
- I Ikego Home-to-Work PM

## IKEGO HTW AM SCHEDULE

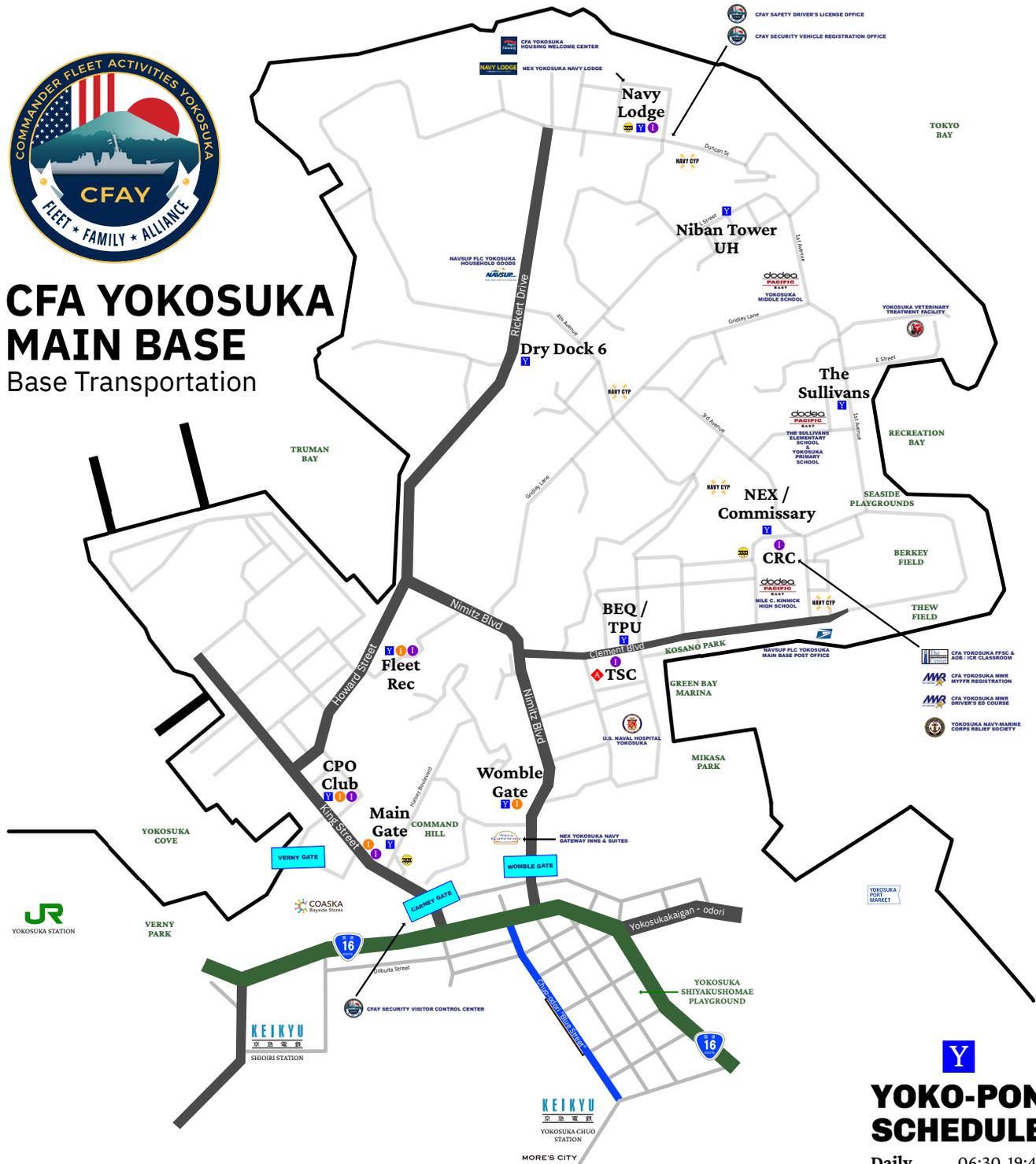
## IKEGO HTW PM SCHEDULE

Imattumi	5:20	6:20	Navy Lodge	4:00	6:00
Sasagayato	5:21	6:21	CRC	4:07	6:07
Shisagi	5:22	6:22	TSC	4:10	6:10
Kamakura	5:24	6:24	Fleet Rec	4:15	6:15
Asuka	5:27	6:27	CPO Club	4:18	6:18
			Main Gate	4:20	6:20



# CFA YOKOSUKA MAIN BASE

## Base Transportation



### LEGEND

- National Route 16
- Large Street
- City Main Street
- Street
- Yoko-Pon Shuttle Stop
- Ikego Home-to-Work AM
- Ikego Home-to-Work PM
- CFAY Airport Shuttle
- Train Stations & Lines Serving
- Base Taxi Stand

**Y**  
**YOKO-PON  
SCHEDULE**  
Daily 06:30 19:45

**Mondays - Fridays** Every 15 minutes  
**Weekends & Holidays** Every 25 minutes

Yoko-Pon runs counter-clockwise daily. Passengers should expect a shuttle to arrive at each stop within 15 minutes Mondays through Fridays and within 25 minutes on weekends. The first shuttle leaves the Bus Depot at 6:30 a.m. The last pick-up at Main Gate and Navy Lodge is at 7:30 p.m.

# CFA YOKOSUKA MWR & YOKOSUKA NAVY EXCHANGE OFFER FOOD DELIVERY

**INTERNATIONAL TRAVEL IS** exhausting. Let Club Alliance do the cooking for you and deliver it right to where ever you're staying on base. Whether it's Unaccompanied Housing, Transient Personnel Unit, on a ship pier side, Navy Lodge or Navy Gateway Inns & Suites, CFA Yokosuka's MWR is ready to serve you. Call 243-5895 from a DSN or 046-816-5985 from your cell phone. Check our website for hours: <https://www.navymwryokosuka.com/programs/Ofa03f12-a05b-42c8-be24-d18d346bc448>



[https://www.navymwryokosuka.com/modules/media/?do=download&id=a09317d3-6a2f-4307-ab62-d3ad20657939&\\_cb=638544374916600000&\\_cb=638544374916600000](https://www.navymwryokosuka.com/modules/media/?do=download&id=a09317d3-6a2f-4307-ab62-d3ad20657939&_cb=638544374916600000&_cb=638544374916600000)



<https://www.navymwryokosuka.com/modules/media/?do=download&id=e1261c13-33da-4d90-a1cc-8a2d3bdf4f22>



<https://www.navymwryokosuka.com/modules/media/?do=download&id=fc7985f5-6973-4377-a801-3166f7cce19a>

## YOKOSUKA NEX DELIVERS FROM MAIN STREET FOOD COURT, PIZZA SHOPS



241-3464  
046-896-3464



243-3663  
046-816-3663



**POPEYES**  
241-3981  
046-896-3981



241-3981  
046-896-3981



**CHILI'S DOESN'T DELIVER**, but can accept orders To Go for customers to pickup. This is a very convenient option for Navy Lodge guests.

Place your order by calling 241-3865 from a DSN or 046-896-3865 from a cell phone.

For more information, please visit <https://www.navymwryokosuka.com/programs/1b186915-ffbd-49ff-96e2-4b860422ad95>.

# CFA YOKOSUKA NAVY HOUSING

**Contact:** [Yokosuka\\_Housing@us.navy.mil](mailto:Yokosuka_Housing@us.navy.mil)

For most up to date information and floor plans, please visit our website:

<https://ffr.cnrc.navy.mil/Navy-Housing/Housing-By-Region/Japan/CFA-Yokosuka/>

Within three business days of your arrival, please check in or call 243-9037 (commercial 046-816-9037) the CFA Yokosuka Housing Office (Bldg. 1441) next to the Navy Lodge to sign up for our CFA Yokosuka Housing Welcome Brief. This brief is held Monday through Friday. Space is limited for the brief, therefore sign-up in advance is highly recommended.

The CFA Yokosuka Housing brief begins at 8:30 a.m. daily and check in is at 8:15 a.m.

Note: Once you check-in to your command, please be sure to make copies of your PCS orders with command check-in stamp and Dependent Entry Approval for submission.

Military Family Housing (MFH) in Yokosuka and Ikego consists of 2,420 housing units. MFH includes town houses and high rise apartments. There are no basements or attics in MFH. All command-sponsored family members are eligible for MFH.

MFH units are furnished with household appliances (e.g. refrigerator, electric cooking stove, microwave oven, washer, dryer and dishwasher, etc.). Accordingly, it is suggested that you do not bring your own appliances with your household goods.

Dogs are only permitted in single-family/townhouses, and on the first and second floor of all housing towers. They are NOT permitted in tower elevators for any reason or on any other floor above the second. Members are permitted to have no more than two pets in their assigned unit (e.g., two cats; one cat and one dog). Cats are permitted in all housing units.

All pets shall be registered with the Yokosuka Veterinary Treatment Facility, have up-to-date vaccinations, and be micro-chipped for identification at all times. Pet cats must be spayed or neutered. Documentation certifying registration, vaccinations, spaying or neutering shall be submitted to the CFA Yokosuka Housing Office (HO) upon assignment, upon request or when there is a change. Failure to submit the required documents may result in loss of pet privileges in MFH.

## **CFA Yokosuka Ikego Heights Housing Area**

Ikego Heights is set in a forested area in the seaside resort town of Zushi. Ikego has the all hands Club Takemiya, West Valley Campgrounds, a paintball course, mini Navy Exchange, pool, Child Development Center, Ikego Elementary School, and other recreational areas are available. The Ikego Home-to-Work shuttle bus runs from Ikego to Yokosuka in the morning and returns in the evening, and following extra-curricular events at the high school. Ikego can be reached in 30 minutes in moderate traffic by surface roads. There is a designated pedestrian gate connected from the base to local train station, Jimmuji Station, which gives you convenient access to Yokosuka. This train ride is approximately 20 minutes.

## **Off-Base Housing**

As discussed in the Financial Assistance section, moving into off-base housing can be costly; planning and budgeting ahead of time is key when moving into the Japanese community. Initial housing expenses may range from \$5,000 to \$10,000. Military personnel may request Advanced Housing Allowance through their command. Advanced Housing Allowance is authorized to cover the entire move-in cost, which may include:

- First month's rent
- Security deposit
- Agent fee
- Owner fee

Electrical power in Northern Japan off-base housing is 30-50 amps at 100 volts/50 cycles. On-base housing is also 100-volt/50-cycle power. On-base quarters have 220-volt outlets to accommodate American-style clothes dryers and electric stoves. Most off-base Japanese houses do not have the space and or power requirements for American dryers. Space restrictions preclude the installation of an American-style washer/dryer and a large refrigerator or freezer. Because of the difference in the power provided, many American products will run slower due to low power supplied. Timers/clocks will lose about 10 seconds every minute.

Most American electrical products are equipped with a standard three-prong plug, however most Japanese homes only provide two prong plugs and will require adapters. CFA Yokosuka Housing can provide appliances for off-base rental quarters, if not already installed.

## **The Rental Partnership Program (RPP)**

RPP is designed to assist military and civilians personnel in finding affordable, secure, quality off-base housing. This program is available to anyone eligible for OHA or Living Quarters Allowance (LQA).

## **Single Service Member Housing**

Unaccompanied Housing is located in Bldg. 3333 across the street from the Transaction Service Center (TSC). The UH Front Desk can be contacted at DSN 315-243-5569 or internationally at 011-81-46-816-5569.

## **Single Service Member Housing (Sea Duty personnel/Homeport Ashore program)**

CFA Yokosuka is committed to providing Unaccompanied Housing to Sailors in paygrades E1-E4 with less than four years of service on Sea Duty.

### *Availability / Eligibility*

Each afloat command determines which Sailors may be authorized bed spaces in UH.

### *Application Procedures*

For information on the procedures for the "Homeport Ashore" program, please contact your command.

## **Single Service Member Housing (Shore Duty personnel/Permanent Party)**

CFAY is committed to improving the quality of life for Sailors by providing Unaccompanied Housing for shore duty E3 and junior Sailors.

# U.S. NAVAL HOSPITAL YOKOSUKA

**Official website:** <https://yokosuka.tricare.mil/>  
**Overseas Suitability Screening:** <https://yokosuka.tricare.mil/Patient-Resources/Readiness>

## Contact Information

Central Appointments: DSN 243-5352 Off Base: 046-816-5352  
For All Eligible Patients in the Yokosuka area

To cancel appointments: DSN: 243-5352 Off Base: 046-816-5352

**MHS Genesis Patient Portal:** <https://my.mhsgenesis.health.mil/>

## Patient Portal Appointments?

Currently, there is no option to book appointments online through the MHS Genesis Patient Portal.

## Can I access appointments for my family members?

No.

## Can I set up reminders to alert me of my appointment(s)?

Reminders are automatic based off your DEERS information.

## What is MHS Genesis Patient Portal Rx Refill?

This allows you to view your active prescriptions and their status (refills available, expired, etc.), select prescriptions to refill and our Pharmacy.

## Can I refill prescriptions for my family members?

Yes! Simply enter the prescription number, choose our Pharmacy, and click "Send Refill Request Now."

## Can I renew my prescriptions with MHS Genesis Patient Portal?

Yes, you can request a renewal using Secure Messaging.

## What is Secure Messaging?

Secure Messaging (SM) brings your healthcare team to you by allowing you to communicate with them via secure email about non-urgent healthcare matters. We will respond within 24 business hours.

## Why contact your provider in SM?

1. Request appointments and medication renewals.
2. Receive results of medical testing (Lab and Radiology)
3. Ask non-urgent questions regarding your care or in the future.

Family Medicine	DSN 243-8721	Off Base: 046-816-8721
Internal Medicine	DSN 243-7442	Off Base: 046-816-7442
Pediatric Medicine	DSN 243-5505	Off Base: 046-816-5505

# GENERAL SCHOOL INFORMATION

Please have the following documents/items at the time of enrollment to ensure a smooth registration process:

- All previous school records, report cards, transcripts and other academic records
- Date of Birth: Certified copy of birth certificate/child's passport
- Dependent Status: Copy of Sponsor's PCS orders
- Copy of Dependent Entry Approval letter
- Local telephone number, mailing address and email address
- Local emergency contact information
- U.S. Emergency contact information

Electronic DoDEA Student Registration: <https://dodeasis.myfollett.com/asp/enroll/logon.do>

## **Nile C. Kinnick High School (9<sup>th</sup> - 12<sup>th</sup>)**

PSC 473 Box 95

FPO AP 96349

<https://kinnickhs.dodea.edu>

<https://www.facebook.com/DODEAKinnickHighSchool>

Email: [AttendanceKinnickHS@dodea.edu](mailto:AttendanceKinnickHS@dodea.edu)

Phone: 046-816-7392

## **Yokosuka Middle School (5<sup>th</sup> - 8<sup>th</sup>)**

PSC 473 Box 128

FPO AP 96349

<https://yokosukams.dodea.edu>

<https://www.facebook.com/YokosukaMiddleSchool>

Email: [YSMS.Registrar@dodea.edu](mailto:YSMS.Registrar@dodea.edu)

Phone: 046-816-5165

## **The Sullivans Elementary School (2<sup>nd</sup> - 4<sup>th</sup>)**

PSC 473 Box 96

FPO AP 96349

<https://sullivan.es.dodea.edu>

<https://www.facebook.com/dodea.sullivan.es>

Email: [Registrar.SullivanES@pac.dodea.edu](mailto:Registrar.SullivanES@pac.dodea.edu)

Phone: 046-816-7336

## **Ikego Elementary School (Pre-K - 5<sup>th</sup>)**

PSC 474 Box 300

FPO AP 96351

<https://ikegoes.dodea.edu>

<https://www.facebook.com/IkegoElementary>

Email: [PAC\\_IkegoES\\_Registrar@dodea.edu](mailto:PAC_IkegoES_Registrar@dodea.edu)

Phone: 046-806-8320

## **Yokosuka Primary School (Pre-K - 1<sup>st</sup>)**

PSC 473 Box 96

FPO AP 96349

<https://yokosukaps.dodea.edu>

<https://www.facebook.com/DODEAYokosukaPrimarySchool>

Email: [YKSP.Registrar@dodea.edu](mailto:YKSP.Registrar@dodea.edu)

Phone: 046-816-7336

## **CFA Yokosuka MWR School Liaison Officer**

Bldg. 1559 Room 201B

7 a.m. to 4 p.m.

Local Phone: 243-5542 or 046-816-5542

From the US: 011-81-46-816-5542

[MWR\\_Yokosuka\\_School\\_Liaison@us.navy.mil](mailto:MWR_Yokosuka_School_Liaison@us.navy.mil)

PSC 473 Box 60, FPO AP 96349

<https://www.navymwryokosuka.com/>

(Navigate to Child & Youth and select School Liaison Officer)

DoDEA recently selected CFAY as one of the first installations to offer universal pre-kindergarten. Ask our school staff or School Liaison Officer for more information.

# EMERGENCY NOTIFICATION REGISTRATION

CFAY AND LOCAL city governments all provide emergency notification systems for severe weather, natural disasters. CFAY uses the AtHoc Emergency Notification System. Sponsors may register themselves and their dependents to receive emergency notifications from CFAY through email, phone calls, text messaging, or app. For more information or to register, please visit the CFAY Emergency Management Department webpage for AtHoc or the local city government most applicable to you.

## COMMANDER, FLEET ACTIVITIES YOKOSUKA



<https://cnrj.cnic.navy.mil/Installations/CFA-Yokosuka/Operations-and-Management/Emergency-Management/AtHoc-Notification-System/>

## CITY OF YOKOSUKA



[https://www.city.yokosuka.kanagawa.jp/0525/bousainavi/sonae/jouhou/documents/bousaijyouhou\\_mail\\_english.pdf](https://www.city.yokosuka.kanagawa.jp/0525/bousainavi/sonae/jouhou/documents/bousaijyouhou_mail_english.pdf)

## CITY OF ZUSHI



<https://www.city.zushi.kanagawa.jp/kurashi/bosai/1001616/1001618.html>

## CITY OF YOKOHAMA



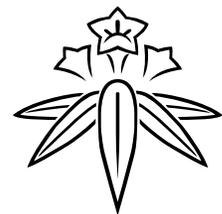
<https://www.city.yokohama.lg.jp/lang/residents/en/emergencies/saigaihesonaeru.html>

## TOWN OF HAYAMA



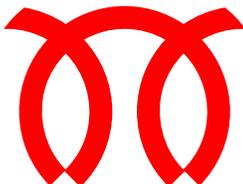
<https://www.town.hayama.lg.jp/soshiki/bousaianzen/2/4/1664.html>

## CITY OF KAMAKURA



<https://www.city.kamakura.kanagawa.jp/sougoubousai/haishin0001.html>

## CITY OF MIURA



[https://miura-city.site.ktaiwork.jp/?page\\_id=13](https://miura-city.site.ktaiwork.jp/?page_id=13)

### USFJ Emergency Evacuation Program (EEP)

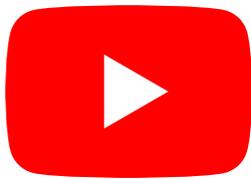
USFJ MANDATES ALL SOFA-sponsored personnel to complete the Emergency Evacuation Program packet upon reporting to Japan and submit to their Command EEP Warden. This packet can be found on the Commander, Navy Region Japan website: <https://cnrj.cnic.navy.mil/Operations-and-Management/Emergency-Management/>. For more information, please contact your Command EEP Warden.

# CFA YOKOSUKA OFFICIAL SOCIAL MEDIA CHANNELS



<https://cnrj.cnic.navy.mil/Installations/CFA-Yokosuka/>

<https://www.facebook.com/cfayokosuka>



<https://www.youtube.com/@cfayokosuka>

<https://cnrj.cnic.navy.mil/Installations/CFA-Yokosuka/Yokosuka-Sponsorship-on-Demand/>



<https://www.instagram.com/cfayokosuka/>

[https://twitter.com/FLEACT\\_Yokosuka](https://twitter.com/FLEACT_Yokosuka) (Japanese only)

CFAY Public Affairs recently published four public transportation guides to assist incoming personnel using off-base trains and buses. All four guides are available on the Defense Visual Information Distribution System to view or download: <https://www.dvidshub.net/publication/1448/welcome-aboard-yokosuka>



# OTHER CFAY MANAGED SOCIAL MEDIA CHANNELS



<https://www.facebook.com/cfay.mwr>



<https://www.instagram.com/cfay.mwr>



<https://www.navymwryokosuka.com>



<https://www.facebook.com/cfay.cyp>



<https://www.instagram.com/cfay.cyp>



<https://www.navymwryokosuka.com/programs/043a4a4e-1dac-48bc-ba65-3a8ab338f7a5>



<https://www.facebook.com/cfay.ffsc>



<https://www.facebook.com/yokosukachapelofhope>



<https://cnrj.cnic.navy.mil/Installations/CFA-Yokosuka/Operations-and-Management/Religious-Services/>



<https://www.facebook.com/cfayombudsmanteam>

# STAY INFORMED WITH THE LATEST EVENTS, POLICIES



My  
**CFAY** Weekly  
週刊

My CFAY Weekly is the official base newsletter published Fridays. We share policy changes, registration dates, on and off base events in our column, Beyond The Gate. My CFAY Weekly is shared on Facebook and Instagram, or subscribe through the Defense Visual Information Distribution Service: <https://www.dvidshub.net/publication/1404/my-cfay-weekly>

## SEAHAWK - UMITAKA

Commander, Fleet Activities Yokosuka official newspaper since 1951

Seahawk-Umitaka is an ad-free hub produced by the CFAY Public Affairs Office to access the My CFAY Weekly, CFA Yokosuka MWR's monthly Ahoy Magazine, calendars of events and more. Seahawk-Umitaka is officially registered in the U.S. Navy Social Media Directory and Guidance. Subscribe to receive notifications in your inbox. <https://seahawkumitaka.com/>



Stream live sports, the latest shows, and stay up-to-date with the news at home with AFN Now. AFN Now is an app available to overseas military members, their families, military retirees, and other eligible patrons. For more information and to learn what devices are compatible with AFN Now, please visit <https://myafn.dodlive.mil/AFN-Now/>



CFAY MWR Marketing publishes the Ahoy Magazine monthly. Find out about special events hosted by CFAY MWR, scheduled vendor briefs for Home Based Businesses, MWR club dining specials, upcoming tours led by our ITT team, CYP youth sports schedules, and much more. To read more, please visit <https://www.navymwryokosuka.com/>

# OUR RECOMMENDED WEBSITES

## Check out first

CFAY: <https://cnrj.cnic.navy.mil/Installations/CFA-Yokosuka/>

*Official website of Commander, Fleet Activities Yokosuka. Includes driver's licensing, vehicle registration, and more.*

MyNavy HR PCS Guide: <https://www.mynavyhr.navy.mil/Support-Services/MyNavy-Career-Center/Pers-Pay-Support/Sailor-Self-Service/PCS-Resources/>

MyNavy HR PCS Orders Overseas: <https://www.mynavyhr.navy.mil/Support-Services/Distribution-Management/PCS-Orders-Overseas/>

My CFAY Weekly: <https://www.dvidshub.net/publication/1404/my-cfay-weekly>

*The official weekly newsletter of Commander, Fleet Activities Yokosuka*

CFA Yokosuka Fleet & Family Support Center: <https://www.facebook.com/cfay.ffsc>

*Monthly schedules, class handouts, and more. Contact [FFSCinfo@us.navy.mil](mailto:FFSCinfo@us.navy.mil) or visit page 17.*

CFA Yokosuka Child & Youth Programs: <https://www.facebook.com/cfay.cyp>

*Catch up and learn about childcare, youth and teen activities. Register at <https://www.navymwryokosuka.com/>.*

CFA Yokosuka Morale, Welfare, and Recreation: <https://www.navymwryokosuka.com/>

## Pet Information

Japan Animal Quarantine Services: <https://www.maff.go.jp/aqs/english/>

*Official pet importation guidance published by the Government of Japan*

Public Health Command District – Japan: <https://www.usarj.army.mil/units/vet/>

*Visit for availability, recommendations and checklists regarding pets in Japan*

Yokosuka Veterinary Treatment Facility: <https://www.facebook.com/yokosukavetclinic/>

*VTF assists with proper quarantine documents and pet registration on base. [Tap here](#) or visit page 11.*

## School Registration

Department of Defense Education Activity: <https://www.dodea.edu/registration>

*For specific school information, [please tap this link](#) or go to page 31.*

## Healthcare

U.S. Navy Hospital Yokosuka: <https://yokosuka.tricare.mil/>

# YOKOSUKA OMBUDSMAN ASSEMBLY

Personnel who cannot reach their command sponsor may choose to contact their command ombudsman. A complete list of ombudsmen is available on the CNIC website: <https://ombudsmanregistry.cnic.navy.mil/>. Personnel may also reach out to the Yokosuka Ombudsman Assembly Chair at [Yoko.Assembly1@yahoo.com](mailto:Yoko.Assembly1@yahoo.com) for additional guidance if your ombudsman isn't listed.

BENFOLD (DDG 65)	<a href="mailto:benfoldombuds@gmail.com">benfoldombuds@gmail.com</a>
BLUE RIDGE (LCC 19)	<a href="mailto:blueridgeombudsman@gmail.com">blueridgeombudsman@gmail.com</a>
DEWEY (DDG 105)	<a href="mailto:ombudsman.ddg105@gmail.com">ombudsman.ddg105@gmail.com</a>
GEORGE WASHINGTON (CVN 73)	<a href="mailto:ombudsmancvn73@gmail.com">ombudsmancvn73@gmail.com</a>
HIGGINS (DDG 76)	<a href="mailto:usshigginsombudsman@gmail.com">usshigginsombudsman@gmail.com</a>
HOWARD (DDG 83)	<a href="mailto:howardombudsman@gmail.com">howardombudsman@gmail.com</a>
JOHN FINN (DDG 113)	<a href="mailto:johnfinnombudsman@gmail.com">johnfinnombudsman@gmail.com</a>
MCCAMPBELL (DDG 85)	<a href="mailto:mccampbell.ombudsman@gmail.com">mccampbell.ombudsman@gmail.com</a>
MILIUS (DDG 69)	<a href="mailto:milius.ombudsman@gmail.com">milius.ombudsman@gmail.com</a>
PREBLE (DDG 88)	<a href="mailto:preble88ombudsman@gmail.com">preble88ombudsman@gmail.com</a>
RAFAEL PERALTA (DDG 115)	<a href="mailto:ombudsmanddg115@gmail.com">ombudsmanddg115@gmail.com</a>
RALPH JOHNSON (DDG 114)	<a href="mailto:rjombudsman@gmail.com">rjombudsman@gmail.com</a>
ROBERT SMALLS (CG 62)	<a href="mailto:robertsmalls.ombudsman@gmail.com">robertsmalls.ombudsman@gmail.com</a>
SHOUP (DDG 86)	<a href="mailto:ombudsmanshoup@gmail.com">ombudsmanshoup@gmail.com</a>
Afloat Training Group	<a href="mailto:atgwp.ombudsman@gmail.com">atgwp.ombudsman@gmail.com</a>
Commander, Destroyer Squadron 15	<a href="mailto:cds15ombudsman@gmail.com">cds15ombudsman@gmail.com</a>
Commander, Fleet Activities Yokosuka	<a href="mailto:cfayombudsman@yahoo.com">cfayombudsman@yahoo.com</a>
Commander, Navy Region Japan	<a href="mailto:cnrj.ombudsman@gmail.com">cnrj.ombudsman@gmail.com</a>
Commander, Seventh Fleet	<a href="mailto:ombudsman.c7f@gmail.com">ombudsman.c7f@gmail.com</a>
Commander, Submarine Group 7	<a href="mailto:csg7ombudsman@gmail.com">csg7ombudsman@gmail.com</a>
Commander, Task Force 70	<a href="mailto:ctf70ombudsman@gmail.com">ctf70ombudsman@gmail.com</a>
Defense Service Office	<a href="mailto:dsopacificombudsman@gmail.com">dsopacificombudsman@gmail.com</a>
Information Warfare Training Site	<a href="mailto:iwtg.ombudsman.japan@gmail.com">iwtg.ombudsman.japan@gmail.com</a>
Naval Computer and Telecommunications Station	<a href="mailto:nctsfeombudsman@gmail.com">nctsfeombudsman@gmail.com</a>
Naval Facilities Engineering Systems Command	<a href="mailto:navfacfeombudsmen@gmail.com">navfacfeombudsmen@gmail.com</a>
Naval Oceanography Anti-Submarine Warfare Center	<a href="mailto:noac.yoko.omb@gmail.com">noac.yoko.omb@gmail.com</a>
Naval Supply Systems Command	<a href="mailto:navsupflcyokosuka@gmail.com">navsupflcyokosuka@gmail.com</a>
Naval Surface Group Western Pacific	<a href="mailto:ombudsman.cnsngwp@gmail.com">ombudsman.cnsngwp@gmail.com</a>
Navy Data Center	<a href="mailto:ndcombuds@gmail.com">ndcombuds@gmail.com</a>
Navy Information Operations Command	<a href="mailto:niochawaiiin3jombudsman@gmail.com">niochawaiiin3jombudsman@gmail.com</a>
Navy Munitions Command	<a href="mailto:nmcyokosuka.ombudsman@gmail.com">nmcyokosuka.ombudsman@gmail.com</a>
Navy Public Affairs Support Element	<a href="mailto:npasejapanomb@gmail.com">npasejapanomb@gmail.com</a>
Region Legal Service Office	<a href="mailto:rlsowestpac.ombud@gmail.com">rlsowestpac.ombud@gmail.com</a>
Seventh Fleet Band	<a href="mailto:c7fbandombudsman@gmail.com">c7fbandombudsman@gmail.com</a>
Surface Combat Systems Training Command	<a href="mailto:scstcwp.ombudsman@gmail.com">scstcwp.ombudsman@gmail.com</a>
Surface Warfare Schools Command	<a href="mailto:swscjapanombudsman@gmail.com">swscjapanombudsman@gmail.com</a>
Transaction Service Center Yokosuka	<a href="mailto:tcycyokosukaombudsman@gmail.com">tcycyokosukaombudsman@gmail.com</a>
U.S. Naval Hospital Yokosuka	<a href="mailto:usnhyokosuka.ombudsman@gmail.com">usnhyokosuka.ombudsman@gmail.com</a>
U.S. Naval Ship Repair Facility	<a href="mailto:srfjrmcombudsman@gmail.com">srfjrmcombudsman@gmail.com</a>



Official U.S. Navy photo by James Kimber