

SELLING YOUR VEHICLE TO NON-SOFA PERSONNEL/COMPANY

***Anyone other than the sponsor must have an original Power of Attorney**

1. Prepare following items:

- The base Decal (USFJ Form 15A or B) from the vehicle
- Current Road Tax receipt
- Current Japanese Inspection Card (title)
- Current JCI policy
- Buyer's information (name, address and phone number)

*** If buyer is not Japanese national, need to provide copy of Japanese driver's license or alien registration card.**

2. Bring all to VRO, prepare LTO paperwork for de-registration of your vehicle.

3. Take all the forms from VRO and the **license plates to LTO** for de-register your vehicle from your name. Do not drive the vehicle to LTO.

4. Must return to VRO for completion of de-registration of your vehicle paper from LTO.

Note: Motorcycle and mini car have different procedures; please contact VRO for more information.