



PRE-TRIAL PRISONER REQUIREMENT CHECKLIST
MILITARY CORRECTIONS FACILITY
YOKOSUKA



Disclaimer: Failure to bring all required items may result in the refusal of confinement.

REQUIRED DOCUMENTS:

- Confinement Order (DD Form 2707 Rev Nov 2022) original complete signed form.
 - Blocks 1 through 10 must be completely filled and signed to avoid refusal of confinement. **Block 8.c is only required for Post-Trial Prisoners.**
 - Indicate actual offenses/charges of UCMJ Articles violated IAW DoDI 1325.07.
 - Medical confinement physical conducted within 24 hours of confinement.
 - Any inaccurate information provided will result in refusal of confinement.
 - If DNA was collected during investigation, provide the following information: Collected By, Collection Date, Collection Location, DNA Kit Number, Mail Certification Number, and Date Mailed.
 - For an Enlisted Pre-Trial Prisoner, any Commissioned Officer, can sign for the confinement order.
 - For an Officer Pre-Trial Prisoner, the Commanding Officer, has to sign for the confinement order.
- Military ID (CAC).
- Medical and Dental Records.
 - If not electronic, original records will accompany the prisoner (if not available, a temporary record may be created by MCF medical personnel).
 - If electronic, provide information on HIV and PPD/TST results.
- Cash \$50-\$500 (No foreign currency).

REQUIRED UNIFORM ITEMS:

Uniform Items	Minimum / Maximum
Bag (Sea Bag/Duffel Bag)	1/1
Bag, Laundry	1/1
Boots w/ Laces (Service Color Specific)	1/1



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Drawers (Boxers or Briefs)	6/6
Jacket, PT	1/1
Kit, Sewing	1/1
Kit, Stencil	1/1
Pants, PT	1/1
Service Dress Uniform (Complete Set)	1/1
Shirt (Undershirt, Service Color Specific)	6/6
Shirt, PT	2/2
Shoes, PT	1/1
Socks, PT (All White)	8/8
Socks, Boots (Service Color Specific)	8/8
Towel, Bath	2/2

NOTE: All items not listed will be returned to the Escorts. The prisoner's parent command is responsible for procuring any clothing shortages within 72 hours of initial confinement.

REQUIRED HEALTH AND COMFORT ITEMS:

Health and Comfort Items	Minimum / Maximum
*Cream, Shaving (Non-Alcoholic, Non-Aerosol)	1/1
*Conditioner, Hair (Non-Alcoholic)	1/1
*Deodorant (Stick Type)	1/1
Holder, Toothbrush	1/1
Nail Clippers	1/1
*Shampoo (Non-Alcoholic)	1/1
Shower Shoes (No Logos)	1/1
*Soap, Bath	1/1
Toothbrush	1/1
*Toothpaste	1/1
Washcloth	1/1
Razor (Disposable, Single Blade Pack)	1/1

NOTE: *Items will be new and unopened.

ADDITIONAL ITEMS:

- Prisoner medication requirements, if applicable. If a prisoner is currently taking medication, that medication must be brought with the prisoner to the brig at initial confinement. The medication will remain in the custody of the escort until turned over to Brig staff.



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- Command Contact Form (CFAYINST 1640.12 Appendix XXIV).
- Military Protective Order (If Applicable).
- Charge Sheet (DD Form 458, May 2000).
 - Pre-Trial prisoners may not have a formal charge sheet, however, if one was provided then bring the copy to the Brig for initial confinement.
- Optional Authorized Items:

Optional Items	Maximum Quantity
Bible	1
Book (Non-Fictional)	1
*Chap Stick	1
Cleaning Cloth, Eyeglass	1
Comb/Hair Brush (Small, Non-Metal)	1
Cottons Swabs (Q-Tips)	1
*Cream, Hair (Tube Type)	1
Envelope, (Pre-Stamped)	20
Floss, Dental (Stick Type)	1
*Lotion	1
*Mouthwash (Non-Alcoholic)	1
Photograph	10
*Powder, Foot	1
Religious Medal (Must be authorized prior to wear)	1
Ring, Wedding (If Married)	1
Writing Pad (Non-Spiral)	1

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NOTES:

- The purpose of CFAY MCF as a level I facility is to provide NAVREG Japan with a pretrial confinement capability to hold pretrial prisoners pending courts-martial and a limited post-trial confinement capability for 30 days or less pending their transfer or completion of courts-martial.
- The parent command will bear the cost of all expenses, including escort expenses, involved in effecting the transfer.
- Transfer notification must be made within 72-hours, and transfer details will be confirmed at least 24-hours prior to the mission.

Contact the Brig for any additional questions or concerns.

Officer in Charge: 243-7015

Operations Officer: 243-2549

Programs Officer: 243-2551

Administrative Officer: 2432552

Control Center (Available 24/7): 243-9434 or 243-9430