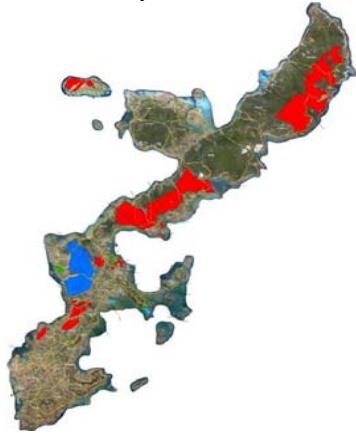


# OKINAWA AREA EMERGENCY EVACUATION PLAN (OAEPP)

08 February 2012



**INTRODUCTION.** In light of recent world events, evacuation preparedness is vital in order to ensure the continued safety of American citizens residing in Okinawa, Japan. American citizens could be evacuated if the situation demands.

**WHAT IS THE OAEPP?** The Okinawa Area Emergency Evacuation Plan is a plan used by the Department of Defense (DoD) and the Department of State to quickly and efficiently evacuate the island of Okinawa during emergencies that endanger the lives of American citizens.

**WHO MUST EVACUATE?** U.S. DoD military and civilian employee family members, non-emergency essential US civilian employees, and DoD invited contractors and their families are eligible for evacuation and can be ordered to evacuate.

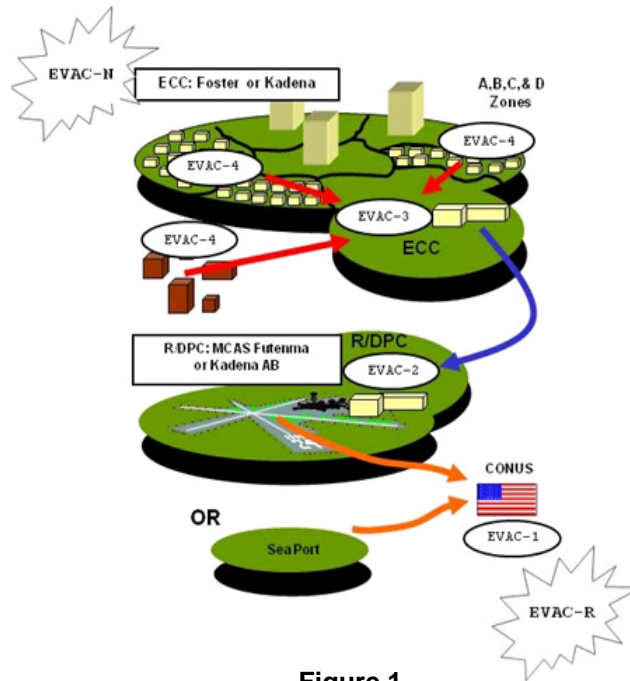
**WHAT HAPPENS DURING AN EVACUATION?** There are six Evacuation Conditions under the Okinawa Plan, (See figure 1).

- **EVAC-N: [Normal]** Plan, educate and train. U.S. citizens are encouraged to update emergency information with their command as well as prepare an Evacuation Information Packet (EIP) and emergency readiness kit.

- **EVAC-4: [Alert, Recall, Prepare]** – Evacuees

are notified of an evacuation order and should prepare to move to an assembly area. Essential personnel are recalled.

- **EVAC-3: [Assemble, Register, Move to ECC]** – Depending on location of residence, evacuees will be directed to one of the designated rallying points where they will be shuttled to an Evacuation Control Centers (ECC) and registered in a computer tracking system. After processing at the ECC, evacuees will be transported to a Reception/Departure Processing Center (R/DPC).
- **EVAC-2: [Check-in, Board, Evacuate]** - At the R/DPC, evacuees will check-in with the tracking system and board a vessel for evacuation. MCAS Futenma and Kadena Air Base are the aerial ports of departure while White Beach and Naha Military Port are the sea ports of departure.
- **EVAC-1: [Track, Repatriate, Report]** - Evacuees depart Okinawa via plane or ship and transported to Continental U.S. for repatriation.



**Figure 1**  
**Six Evacuation Conditions (EVAC)**



**Figure 2**  
**Four Okinawa Evacuation Zones**

- **EVAC-R: [Assess, Reconcile]** The situation will dictate whether U.S. citizens will return to Okinawa or be permanently relocated. If permanently relocated, evacuees will work with military and Satae Department representatives to reconcile household goods.

**YOUR ROLE AS AN EVACUEE.** Sponsors and family members are responsible to take an active role in preparation for an evacuation, so that you will be better informed and able to move quickly. Preparation translates to reducing risk to you and your family.

You must also understand what the U.S. Government will and will not do for you. The military and the U.S. Embassy will work to notify you of an evacuation order, and move you safely and quickly away from danger. They will also attend to only your basic needs: food, shelter, transportation, and

security. Keeping you safe and alive is the purpose of the evacuation. Your responsibilities include:

- Prepare and maintain an Evacuation Information Packet.
- Know where Rallying points are and how to get there.
- Update your contact information with your unit.
- Prepare your emergency readiness kit.
- Be prepared to execute & evacuate at anytime.

**PREPARING FOR EVACUATION.** Ensure you download, printout, complete and maintain a hard copy of your family's **Evacuation Information Packet**, and bring it with you to the ECC in case of a mandatory evacuation. This packet contains all DoD forms and documents necessary to be evacuated and repatriated should an evacuation be ordered. To download the Evacuation Information Packet, visit:

[www.marines.mil/unit/mcbjapan/Pages/Newcomers/Evacuation.aspx](http://www.marines.mil/unit/mcbjapan/Pages/Newcomers/Evacuation.aspx)

**EVACUATION INFORMATION SOURCES.** During emergencies, AFN radio, television and approved online web sources will provide updated information and instructions. All households should have a battery operated portable radio with extra batteries incase of emergency. During an emergency, instructions will be disseminated simultaneously from broadcasted media sites as well as your chain of command. Therefore, it is vital to update your contact information with your command.

- AFN: FM 89.1, AM 648, AFN Television (Channel 21 off base), [www.facebook.com/wave89](http://www.facebook.com/wave89)
- Marine Corps Installations Pacific
- Kadena Air Base
- 10th Support Group, U.S. Army
- Commander Fleet Activites Okinawa

#### **DEPARTURE PRIOR TO ORDERED EVACUATION.**

In response to specific threats, the U.S. Embassy may issue a travel warning and recommend that U.S. citizens limit travel to Okinawa. This does not constitute an evacuation order, although evacuees may depart voluntary at their own expense. The Commander in Chief United States Forces Japan may authorize command sponsored families to conduct an Early Return of Dependents, which

allows family members to return to the U.S at the government's expense and remain there until the sponsor has completed his or her tour of duty on Okinawa.

**ACTIONS DURING AN EMERGENCY.** Should an emergency arise, remember to disregard all rumors, stay put and listen for further instructions through official channels of communication. Remain calm and flexible while being prepared to react quickly. The evacuation coordinators will greatly appreciate your cooperation and understanding.

**CHILDREN IN SCHOOL.** Department of Defense Education Agency schools may be directed to cease operations during a crisis. Schools will work closely with the local U.S. military authorities to adequately plan for and implement an evacuation. Except in extreme emergencies, children will not be evacuated without a parent or legal guardian accompanying them.

**MEDICAL CONDITIONS, ILLNESS & INJURIES.** When processing at the ECC, ensure you visit the Medical Station in case of:

- Pregnancies  $\geq$  32 weeks or having complications
- Surgery within past 7 days
- Currently under medical care, or recently hospitalized
- Feel too sick to continue
- Unable to walk without assistance
- Out of **critical** prescription medication

**PETS.** Although US Government policy does not require pets to be evacuated, U.S. has supported evacuation of pets recently and will make reasonable efforts to evacuate pets. Please realize that the **evacuation of people will always take priority over pets** and that pets are likely to be separated from their families at ECCs during an evacuation. Owners should register their pets at the Kadena Veterinary Hospital as well as prepare a suitable travel case, supply of pet food, and three copies of pet vaccinations as part of the emergency readiness kit.

**PERSONAL PROPERTY.** The only personal properties that will accompany evacuees are limited to items that can be comfortably carried. In the event that recovery of this property is not possible, DoD evacuees must ensure that they can support a claim

to recover the value of the lost property. Thorough documentation of household goods left behind will be required to justify a claim. Be prepared to return your house keys (on or off base) as well as the keys to your vehicle(s) as you process through the ECC.

**PRIVATELY OWNED VEHICLES.** Documentation to prove ownership and value of your vehicle (such as title, registration or bill of sale) should be part of your emergency readiness kit to support vehicle claims in the event that your vehicle is damaged, lost, or commandeered by military or civilian authorities for official use. During a crisis, the host nation government and military authorities can be expected to strictly control highway access in order to reduce congestion. Do not expect to be able to drive your vehicle unescorted during times of crisis.

**EMERGENCY READINESS KIT.** It is important to remember that conveniences and services will be extremely limited during an evacuation, and you will have to rely on the supplies you have brought with you. Keep in mind you may have to go up and down steps, walk through tight isles and wait in long lines. ***You will only be allowed 66 pounds of luggage per person: only bring what you or your family members can "carry or pull" comfortably.***

Ensure your Emergency Readiness Kit contains the following items:

- Three-day supply of lightweight, high energy, packaged, ready-to-eat foods
- Three-day supply of baby food and diapers
- Toiletries (soap, razor, wipes, Kleenex, etc.)
- A 30-day supply of critical medications
- Pet carrier and five-day supply of pet food
- Bottled water (minimum of 1 liter per person)
- Important documents (EIP, passport, ID cards, birth certificate, paperwork to support claims)
- A sufficient amount of U.S. dollars and yen.

**ADDITIONAL INFORMATION.** Your chain of command wtl identify an OAEPP representative who will answer any additional questions you might have in evacuation preparation.

*"Before everything else, getting ready is the secret of success." ~ Henry Ford*